



Alumni Friends of The University of Queensland Inc.

Rules: Prizes, Bursaries, and Scholarships

This document summarises the rules and criteria for the award of Prizes, Scholarships and Bursaries donated by Alumni Friends of The University of Queensland (*Alumni Friends*) to students, educators and researchers of The University of Queensland ('the University' or UQ).

A number of Prizes Awards and Scholarships donated by *Alumni Friends of The University of Queensland* (and associated organisations) are awarded subject to existing Senate Rules/University of Queensland Financial Rules. Information on these awards is included here for general reference only. In the event of a discrepancy between the Senate listing and the information in this document, the Senate Rules will prevail. Please see the University website and/or in the University Yearbook for the full Rules in connection with each Award.

Dr Catherine A Lawrence, President
12 November 2018

Section One: Funding

1) Named Trust Funds (ongoing Awards): Several named funds are maintained by Alumni Friends of The University of Queensland Inc. for the purposes of funding the ongoing Awards, Scholarships and Prizes listed here. Individual funds held in trust for The University of Queensland Alumni Trust can only be used for the specified Prizes, Scholarships and Awards. This includes:

- i. Dentistry Donations Sub-Fund:** Funds solely for the support of the annual Alumni Friends Research Hardship Scholarship (Dentistry).
- ii. David Dunlop Memorial Bursary Sub-Fund:** Funds solely for the support of the annual David Dunlop Memorial Bursary (Dentistry).
- iii. Betty Fletcher Memorial Travelling Scholarship Sub-Fund:** Funds solely for the support of the annual Betty Fletcher Memorial Travelling Scholarship (Classics and Ancient History).
- iv. Richard Hopkins Memorial Prize Sub-Fund:** Funds solely for the support of the annual Richard Spenser Hopkins Memorial Prize (Civil Engineering).
- v. Medical Donations Sub-Fund:** Funds solely for the support of two annual Prizes for students from the Faculty of Medicine (Medicine).
- vi. Margaret Waugh Memorial Bursary Sub-Fund:** Funds solely for the support of the annual Margaret Waugh Memorial Bursary (Library staff).
- vii. Veterinary Donations Sub-Fund:** Funds solely for the support of an annual Prize for a Veterinary Science student (Veterinary Science).
- viii. Joan Elizabeth Wickham Sub-Fund:** Funds solely for the support of the annual Joan Elizabeth Wickham Prize (Engineering, female student).

2) Named Awards created as a result of specific donations (*not perpetual*): Following the creation of the Golden Jubilee Bursaries (awarded 2017-18),ⁱ individual donors were invited to consider maintaining individual named awards. A minimum donation of \$3,000 was proposed to support the creation of individual named awards for a period of three years (i.e. for \$1,000 to be presented in each of 3 years). Funds for such awards are held by Alumni Friends for disbursement each year to UQ. To date, this includes four awards:

- i. The Dr Konrad Hirschfeld CBE Bursary** for a student from the School of Clinical Medicine (to be awarded 2018, 2019, and 2020).
- ii. The Adjunct Professor Joan Lawrence AM Prize** for a student from the School of Public Health (to be awarded 2018, 2019, and 2020).
- iii. The O'Brien Family Prize** for a competition held for UQ School of Music (Wind and Brass) students (to be awarded 2019, 2020, and 2021).
- iv. The Libbie Wilson Bursary** for a Student from the studying in the field of Biological Sciences (to be awarded 2018, 2019, and 2020).

3) Other: Prizes, Scholarships and Awards which are not funded as a result of specific, named Trust Funds are supported through the General Project Expenditure Sub-Fund, which benefits from donations by individual Members, and from funds raised by the UQ Alumni Book Fair® volunteers. The aim is for such awards, prizes and scholarships to be ongoing, but (unlike the awards listed in section 5.1) there is no individual fund sustaining such awards. The award amounts are therefore subject to annual reconfirmation by the Executive Committee (usually at the February meeting). This includes:

- a The UQ Alumnus of the Year:** Costs associated with the production and engraving of the Award (budget allocation circa \$2,000 pa).
- b The UQ Graduate of the Year:** Costs associated with the production and engraving of the award (circa \$100 pa) and the monetary aspect of the Prize (\$3,000).
- c The Great Court Race Prize (Male and Female):** Perpetual trophy previously donated by *Alumni Friends*. Additional costs for the monetary aspect of the prizes (currently \$500 each).
- d The UQ 3MT® People's Choice Prize:** Calligraphy costs for the perpetual trophy (circa \$150 pa) and the monetary aspect of the prize (\$1,000). In addition, in 2018, a donation of \$1,250, to fund participation prizes of \$250 each, presented to all finalists who did not otherwise receive an award.

In addition, the Association makes occasional benefactions to support the presentation of additional UQ awards (including supporting UQ Sport Scholarships). These donations are also mainly drawn from the General Projects Fund, and are the subject of an annual review and approval by the Executive Committee.

Section Two: General Rules, Prizes and Financial Awards

1) Responsibilities of the Executive Committee of Alumni Friends

- 1.1 **Regular Review:** The Bylaws of the Association (19.e & 27f) require that the *Finance Committee* undertake a regular review of the terms of each of the Prizes, Scholarships and Awards provided by Alumni Friends to UQ students (and alumni and staff where applicable) to ensure that the amounts awarded are in line with the relevant fund. The recommendations of any review to be presented for approval by the Executive Committee.
- 1.2 **Approval:** References to 'Executive Committee approval' refer to approval by a majority vote at the relevant Executive Committee Meeting. In exceptional circumstances, Executive Committee approval can be delegated to the President of Alumni Friends. The President is required to then confirm action no later than at the next Executive Committee meeting.
- 1.3 **Review:** The decision of the Executive Committee is final, and no correspondence will be entered into regarding the decision of any Recommending Authority or of the Executive Committee.
- 1.4 **New Awards:** Prizes, Bursaries, and Scholarships must be approved by the Alumni Friends' Executive Committee. The Executive Committee has final approval on the naming and manner in which any award is made. The President and/or Honorary Secretary of Alumni Friends are responsible for liaison with UQ Advancement, and (through the Advancement team) with the UQ Senate, to ensure that the University has no objection to the proposed Award or naming (*see also Bylaw 27g*).
- 1.5 **Award:** The value of all Prizes, Bursaries, and Scholarships must be approved by *Alumni Friends'* Executive Committee. *Alumni Friends* will endeavour to provide an annual, single list (approved by the Executive Committee) confirming all awards to UQ Advancement at the beginning of each calendar year (*see also Bylaws 27.b*).
- 1.6 **Named candidate:** Financial awards—are to be made to named candidates (*see also Bylaws 27d*). Funds for the Awards will be transferred to UQ, for payments to then be transferred directly to the candidate via the University/University Advancement Office. The only exception to this rule is if the Award is made in conjunction with The University of Queensland or other authority, and where specific approval has been given by the Executive Committee (for example, UQ Sports Scholarships).
- 1.7 **Variation:** Any variation to the rules applying to each Prize, Scholarship and/or Bursary must be approved by a majority vote of the Executive Committee. Unless specifically noted, no prizes are transferable or redeemable for cash.

2) Merit

- 2.1 **Equal merit:** If, in the opinion of the Recommending Authority, there are two or more candidates of substantially equal merit, a prize may be shared equally among them.
- 2.2 **No candidate of sufficient merit:** Each prize shall be awarded annually except in a year in which the recommending authority determines that there is no candidate of sufficient merit to justify its award. Prizes are not transferrable, and monies will remain in the relevant Trust Fund if the prize is not presented in any year.

3) Presentation and Publicity (*see also Bylaws 27c*)

- 3.1 **Direct Contact:** Where possible, the Executive and members of *Alumni Friends* appreciate the opportunity to make direct contact with the recipients of prizes, awards or scholarships. Direct contact may include attending awards presentations, inviting recipients to an Executive Committee meeting (or AGM, or other special event), or sending letters of congratulation to recipients.
- 3.2 **Publicity:** *Alumni Friends* will publicise the presentation of awards, prizes and scholarships. Publicity may include press releases, information in *Alumni News*/newsletters, information in reports made by the President of *Alumni Friends*, and inclusion in information provided in the Annual Report and on the website (etc) of the Association.
- 3.3 **Membership:** All award recipients are entitled to receive one year's honorary membership of *Alumni Friends*. Details are available to all award recipients, on request (requests to be directed to the main office).

- 4) Rules specific to each Scholarship, Prize and Bursary:** Section 3 lists information on each of the awards made by *Alumni Friends* to the students, educators, researchers and Alumni of The University of Queensland, including information in the following format:
- 4.1 **Donor:** Paragraph (1) of the rules relating to a prize indicates the source of the funds and/or information on the named donor(s).
 - 4.2 **Nature of prize:** Paragraph (2) indicates the nature of the prize.
 - 4.3 **Basis for award:** Paragraph (3) indicates the basis for award of the prize. The prize is awarded to the person who, in the opinion of the Recommending Authority, fulfils the requirements set out in that paragraph.
 - 4.4 **Eligibility:** Paragraph (4) indicates who may be considered for the prize, and any restrictions placed by the original donor/*Alumni Friends* (this may include level and area of research/study).
 - 4.5 **Nomination process:** Paragraph (5) indicates, where relevant, how individuals can apply/be nominated for an award prize, scholarship or bursary.
 - 4.6 **Recommending Authority** (*see also Bylaws 27.a*): Where required by the award rules (for example for *UQ Graduate of the Year*), a selection panel is to be convened, with appropriate/agreed representatives from *Alumni Friends* and from the University. The details of the deliberations of each of the committees are to remain confidential. Paragraph (6) of the rules relating to a prize indicates the Authority which makes a recommendation, as to the award of the prize, to the Executive Committee.
 - 4.7 **Timetable:** Paragraph (7) indicates the timescale for the process—from nomination through to award, including contact with applicants (if successful/unsuccessful).
 - 4.8 **Other relevant provisions:** Paragraph (8) indicates any other relevant provisions.
 - 4.9 **Contact:** Paragraph (9) indicates the initial point of contact for more information (including accessing nomination forms, if applicable).

Section Three: Rules specific to each Award

1) Alumnus of the Year

- 1.1 **Donor:** The Prize was created, and is supported, by *Alumni Friends* (first awarded in 1992). There is no specific fund held in trust for the support of this award (monies are drawn from the General Project Expenditure Sub-Fund).
- 1.2 **Nature of prize:** Engraved trophy (to be retained by the recipient), and complimentary membership of *Alumni Friends* for one year. The current trophy is designed by UQ Sculptor, Dr Rhyl Hinwood AM. The trophy is in the form of a bronze pinnacle, symbolising achievement, based on a Helidon freestone pillar—hewn from the same stone as The University of Queensland. The bronze fountain motif recalls the chief element of the natural world, reflecting the way in which UQ's St Lucia campus is cradled in the curve of the Brisbane River, while the spiral motif represents the creativity of the human spirit.
- 1.3 **Basis for award:** An Alumnus of The University of Queensland who, in the opinion of the committee, is the most appropriate nominee to be recognised as *the* UQ Alumnus of the Year. The Alumnus of the Year should be a person whose distinguished achievements have brought national and/or international recognition to The University of Queensland, and in whose development The University of Queensland has had a significant role. Priority will be given to people active in their chosen field within the private and/or public sectors. Particular consideration will be given to:
 - (i) *Undergraduate or postgraduate academic record at The University of Queensland* – including. level of award, receipt of University Medal, award of significant prizes and/or scholarships;
 - (ii) *Distinguished career:* Evidence may include positions held, overall career achievements, and/or national and international awards; and
 - (iii) *Community service* as recognised by Australian, international or other honours.
- 1.4 **Eligibility:** Candidates must be graduates of The University of Queensland and be nominated for the award by a third-party (i.e. no self-nomination).
- 1.5 **Nomination process:** Nominations must be submitted on an official form (available from *Alumni Friends* website or office) before the closing date. In addition to the completed form, nominations *must* include:
 - (i) *Current professional resume* for the candidate—including all Civil and Military Honours, and all academic qualifications (including qualifications from institutions other than The University of Queensland);
 - (ii) *Statement* (maximum 1,000 words) in support of the nomination; *and*
 - (iii) *Reference:* At least one written reference.

In addition, nominations may include supporting evidence (for example, copies of citations, or of relevant press coverage. Supporting material may include recorded material (for example, television or other coverage). It is requested that no original material is supplied for return.
- 1.6 **Recommending Authority:** Selection panel/award committee, comprising the President of *Alumni Friends* (Chair), the Deputy Chancellor of The University of Queensland (or their nominated representative from Senate), a former Deputy Chancellor of The University of Queensland (or a nominee who may be a former member of The University of Queensland Senate), the Vice-Chancellor of The University (or their nominated representative) and a Past President of *Alumni Friends*.
- 1.7 **Timetable:** Nominations to be received by the first Friday in May (5pm, late nominations cannot be accepted). Committee to meet and determine successful candidate for recommendation to the Vice-Chancellor. Successful candidate to be advised by 1st October. Unsuccessful nominators to receive a letter of thanks from *Alumni Friends* once UQ has announced the name of the recipient.
- 1.8 **Other relevant provisions:** (1) Only one award to be made in any year; (2) All unsuccessful candidates have the right to request anonymity (beyond information provided to the Recommending Authority); (3) The Award is generally presented by the UQ Chancellor, and President of *Alumni Friends*, at the University *Courting the Greats* event; (4) An invitation to be extended to the UQ Alumnus of the Year recipient (awardee from the prior year) to be the Guest Speaker at the following AGM.
- 1.9 **Contact:** The Honorary Secretary, *Alumni Friends* of The University of Queensland.

2) Dentistry Hardship Scholarship

- 2.1 **Donor:** Established in 2018, following the decision to transfer funds held by the Alumni Friends Dentistry Special Interest Group (SIG) to the existing Alumni Friends Dentistry Donations Fund. The scholarship will be an annual gift from the fund (which continues to be open for further donations).
- 2.2 **Nature of Prize:** The object of the award is to support research in the area of those suffering hardship, who might otherwise not be able to access professional dentistry services and support. The amount of the Scholarship is to be determined by *Alumni Friends*, but the minimum value of the scholarship must be \$3,000 or 80% of the annual income from the fund (whichever is the greater).
- 2.3 **Basis for Award:** Consideration will be given to (i) the applicant's work during previous study; (ii) the benefit to Australia from the knowledge and experience gained; (iii) the applicant's postgraduate career; and (iv) the applicant's aptitude for original research.
- 2.4 **Eligibility:** An applicant must be: (i) a UQ graduate of up to 5 years standing; and (ii) a UQ PhD candidate.
- 2.5 **Nomination process:** TBA.
- 2.6 **Recommending Authority:** Dentistry Head of School, in consultation with the Dean of the Graduate School.
- 2.7 **Timetable:** The Scholarship shall (a) be for such term, and (b) be awarded annually.
- 2.8 **Other relevant provisions:** The recipient will endeavour to acknowledge publicly the financial support of the Association.
- 2.9 **Contact:** The Dean of the Graduate School and/or Dentistry Head of School.

3) David Dunlop Memorial Dental Bursary

- 3.1 **Donor:** Established in 1993 in memory of David Dunlop, a graduate of the University and a respected member of the Queensland dentistry profession until his death in 1992. The prize is maintained by an annual gift by Alumni Friends. This annual gift is supported by the income from a fund held by *Alumni Friends* (funds provided by his family, friends and colleagues). The fund remains open for further donations.
- 3.2 **Nature of prize:** Established in 1993 and first awarded in 1994/95. The value of the Bursary is 80% of the income of the fund for the year. The award may be increased, at the discretion of the Executive Committee of *Alumni Friends*. In 2015, the award was \$1,000.
- 3.3 **Basis for award:** From 2018 onwards, the Bursary is awarded to the best performing student in all Compulsory Bachelor of Dental Science (Honours) Year 3 Clinical Courses.¹
- 3.4 **Eligibility:** The Bursary is open to 3rd Year or BSc (Hons) students.
- 3.5 **Nomination process:** The bursary is presented to the best performing student in all Compulsory Bachelor of Dental Science (Honours) Year 3 Clinical Courses.
- 3.6 **Recommending Authority:** The Bursary is awarded annually on the recommendation of the Head, School of Dentistry.
- 3.7 **Timetable:** Available on request to the School of Dentistry.
- 3.8 **Other relevant provisions:** After 30 years, *Alumni Friends* may determine to close the fund.²
- 3.9 **Contact:** The Head of School, Dentistry.

4) Betty Fletcher Memorial Travelling Scholarship

- 4.1 **Donor:** Established in 1992, in memory of Betty Fletcher, foundation Patron of the *Friends of Antiquity* and generous benefactor of the Department of Classics and Ancient History. The Scholarship is maintained by an annual gift from the annual income from the UQ Alumni Trust Betty Fletcher Memorial Travelling Scholarship Sub-Fund (of which the Trustee is the Executive Committee of

¹ Prior to 2018, the Bursary was awarded to the student achieving the highest mark on first attempt in the Orthodontics component of Dentistry for Children I (DENT3042).

² This is currently under review by *Alumni Friends*.

Alumni Friends, on behalf of *Friends of Antiquity*). The prize replaced a previous UQ award (Pella Archaeological Scholarship, awarded 1982-91).

- 4.2 **Nature of Prize:** The Scholarship is intended to enable a meritorious student in Classics and Ancient History to travel for academic purposes in Greece, Italy, Asia Minor or any other place that was part of the civilisations of Rome or Ancient Greece for a period of not less than 4 weeks.
- 4.3 **Basis for Award:** The Scholarship is awarded on the basis of a detailed application made by the student for the award. The student must be undertaking studies in one or more of the disciplines of Classics and Ancient History. The scholarship is awarded on the basis of the applicant's academic record, personal qualities and commitment to one or more of the disciplines of Classics and Ancient History.
- 4.4 **Eligibility:** The Scholarship is open to any student enrolled in a course offered or a program supervised by the School, who has not previously held the Scholarship.
- 4.5 **Nomination process:** All applications are to be assessed by the Head of School, Chair of Classics and President of the *Friends of Antiquity*.
- 4.6 **Recommending Authority:** The Scholarship is awarded annually by Senate on the recommendation of the Head of the School of Historical and Philosophical Inquiry.
- 4.7 **Timetable:** The Scholarship shall (a) be for such term, and (b) be awarded annually
- 4.8 **Other relevant provisions:** The Scholarship holder must, within 3 months of returning to Australia, submit to the Head of School a written report of approximately 2,000 words on the work done and the benefits derived from the holding of the Scholarship. In addition, the Head of School may require the Scholarship holder to deliver a lecture or seminar.
- 4.9 **Contact:** The Head of the School of Historical and Philosophical Inquiry.

5) UQ Graduate of the Year

- 5.1 **Donor:** The Prize was created, and is supported, by Alumni Friends of The University of Queensland (*Alumni Friends*). There is no specific fund held in trust to support this award.
- 5.2 **Nature of prize:** *Alumni Friends Scholarship* to the value of \$3,000 (to be used for professional development, which may include relevant courses, travel and/or to attend a conference), an *engraved Trophy* or memento (to be retained by the Recipient), and *complimentary membership of Alumni Friends for one year*. Unsuccessful candidates (one per Faculty) to be offered complimentary membership of *Alumni Friends* for one year.
- 5.3 **Basis for award:** Student who, in the opinion of the Committee, is the most appropriate candidate to be considered *Graduate of the Year*—exemplifying the values of the University (as documented in [The University of Queensland Strategic Plan](#)) and demonstrating academic excellence (selected from a shortlist of students nominated by each Executive Dean as the *Faculty Student of the Year*).
- 5.4 **Eligibility:** Candidates must: **(a)** complete degree requirements to graduate with First Class Honours in the year prior to the Award (for example, the Graduate of the Year 2017 graduated in July or December 2016); **(b)** have a GPA of at least 6.5; **(c)** be a recipient of a University Medal; and **(d)** be recommended by the Executive Dean of their Faculty as the *Faculty Student of the Year*. Each Faculty may recommend only one candidate ('Faculty Student of the Year') for consideration for the University Award. In the event of a Faculty having two or more outstanding University Medallists, the Executive Dean of that Faculty—in consultation with the relevant Head of School(s)—is required to exercise their discretion as to the selection of the Faculty nominee.
- 5.5 **Nomination process:** Once the Vice-Chancellor has considered and approved University Medal nominations, a list of recipients by Faculty, ranked in GPA order, to be provided to each Executive Dean (mid-May). Executive Deans to write a letter of congratulation to the Medallist selected as the Faculty nominee, inviting the Graduate to submit their CV and to agree to being considered by the Selection Panel (letter to be sent by end May, with reply date by end June). Letter of reply from the Faculty nominee (with CV, ideally including an outline of information on university/community-related activity undertaken during study at UQ) to be submitted to the Hon. Secretary *Alumni Friends* by end June (alumni@alumnifriendsuq.com).
- 5.6 **Recommending Authority:** Award Committee, comprising a representative of the Vice-Chancellor, the President of the Academic Board, and President of *Alumni Friends* (Chair).
- 5.7 **Timetable:** Nominations to be received by end June. Committee to meet and determine successful candidate (by 10 July). Following approval by the UQ Vice-Chancellor, UQ Advancement (for citation and publicity preparation) and the successful candidate to be advised later that month. Unsuccessful

candidates to receive a letter of congratulation from *Alumni Friends* (once the recipient of the Award is announced). The successful candidate may be invited to attend an *Alumni Friends* Executive Committee meeting to report on their Scholarship (i.e. travel/professional development undertaken).

- 5.8 **Other relevant provisions:** Only one award to be made in any given year ('The Graduate of the Year'). Faculty nominees (one per faculty) may be termed *Faculty Student of the Year* at the discretion of the Executive Dean of that Faculty (for example, Faculty of Business, Economics and Law Student of the Year). The Award is generally presented by the UQ Chancellor, and President of *Alumni Friends*, at the University *Courting the Greats* event.
- 5.9 **Contact:** Honorary Secretary, Alumni Friends of The University of Queensland.

6) Alumni Friends of The University of Queensland Medical Alumni Prize for Clinical Medicine ('Alumni Friends of The University of Queensland Medicine Prize')

- 6.1 **Donor:** Medical Special Interest Group (SIG) and donors to the Medical Donations Fund. The Prize is one of two awards created in 2018, following the closure of the Medical Special Interest Group (SIG) of *Alumni Friends*. Maintained by an annual gift by *Alumni Friends*, the Award is supported by the income from the Medical Donations Fund held by *Alumni Friends* (which is still open for further donations). The first award is to be presented in 2019 (for 2018 performance).
- 6.2 **Nature of prizes:** Awarded annually, to the value of not less than \$1,000.
- 6.3 **Basis for award:** Highest aggregated results for first year MD courses.
- 6.4 **Eligibility:** Year 1 MD students.
- 6.5 **Nomination process:** No nomination required. Information available from the Head of the School of Clinical Medicine and/or from the Dean of the Faculty of Medicine.
- 6.6 **Recommending Authority:** Head of the School of Clinical Medicine and/or the Dean of the Faculty of Medicine.
- 6.7 **Timetable:** Information available from the Faculty.
- 6.8 **Other relevant provisions:** Each Prize is to be awarded to a single recipient. In the event of an equality in academic performance in the course, the recipient is to be determined by the Dean of the Faculty, based on overall performance.
- 6.9 **Contact:** Dean, Faculty of Medicine.

7) Alumni Friends of The University of Queensland Medical Alumni Prize for an Indigenous Student within the Faculty of Medicine ('Alumni Friends of The University of Queensland Indigenous Medicine Prize')

- 7.1 **Donor:** Medical Special Interest Group (SIG) and donors to the Medical Donations Fund. The Prize is one of two awards created in 2018, following the closure of the Medical Special Interest Group (SIG) of *Alumni Friends*. Maintained by an annual gift by *Alumni Friends*, the Award is supported by the income from the Medical Donations Fund held by *Alumni Friends* (which is still open for further donations). The first award is to be presented in 2019 (for 2018 performance).
- 7.2 **Nature of prize:** Awarded annually, to the value of not less than \$1,000.
- 7.3 **Basis for award:** Highest aggregated results for first year MD courses.
- 7.4 **Eligibility:** Year 1 MD students who are of Australian Aboriginal and/or Torres Strait Islander descent, who regard themselves as an Australian Aboriginal and/or Torres Strait Islander and who are so considered by the community in which the student lives or has lived.
- 7.5 **Nomination process:** No nomination required. Information available from the Head of the School of Clinical Medicine and/or from the Dean of the Faculty of Medicine.
- 7.6 **Recommending Authority:** Head of the School of Clinical Medicine and/or the Dean of the Faculty of Medicine.
- 7.7 **Timetable:** Information available from the Faculty.
- 7.8 **Other relevant provisions:** Each Prize is to be awarded to a single recipient. In the event of equality in academic performance in the course, the recipient is to be determined by the Dean of the Faculty, based on overall performance.
- 7.9 **Contact:** Dean, Faculty of Medicine.

8) Richard Spenser Hopkins Prize in Civil Engineering

- 8.1 **Donor:** Established in 2004. in memory of Richard (Dick) Hopkins, a Civil Engineer and Past President of the Alumni Association of the University of Queensland Inc. The prize is maintained by an annual gift by *Alumni Friends*, which is supported by the income from a fund held by *Alumni Friends* (which is still open for further donations).
- 8.2 **Nature of prize:** Awarded annually. A prize of not less than \$1,000.
- 8.3 **Basis for award:** Most meritorious performance in final year civil design.
- 8.4 **Eligibility:** Bachelor of Engineering or Bachelor of Engineering (Honours) students with a major in Civil Engineering.
- 8.5 **Nomination process:** Information available from the Head of School.
- 8.6 **Recommending Authority:** Head, School of Civil Engineering.
- 8.7 **Timetable:** Information available from the Head of School.
- 8.8 **Other relevant provisions:** The Prize is to be awarded to a single recipient. In the event of an equality in academic performance in the course, the recipient is to be determined by the Head of School based on overall performance.
- 8.9 **Contact:** Head, School of Civil Engineering.

9) UQ 3MT® People's Choice Prize

- 9.1 **Donor:** Alumni Friends of The University of Queensland Inc. There is no specific fund held in trust for the support of this award (monies are drawn from the General Projects Fund).
- 9.2 **Nature of prize:** An annual award. Recipient is presented with complimentary membership of *Alumni Friends* for one year, and the sum of no less than \$1,000. The perpetual trophy for the award is designed by UQ Sculptor, Dr Rhyl Hinwood AM. The trophy is in the form of a book (representing the book of knowledge) in which the title of the winning presentation and name of the winner are written (in calligraphy). The book is based on a Helidon freestone pillar—hewn from the same stone as the University of Queensland.
- 9.3 **Basis for award:** The Three Minute Thesis (3MT®) competition celebrates the research of PhD students. Developed by The University of Queensland (UQ), the exercise cultivates students' academic, presentation, and research communication skills. The competition supports their capacity to effectively explain their research in three minutes, in a language appropriate to a non-specialist audience. At the UQ final, the audience are invited to vote for their personal 'winner'. The student who gains the largest number of votes is receives 'The People's Choice' Award.
- 9.4 **Eligibility:** Active PhD and Professional Doctorate (Research) candidates who have successfully passed their confirmation milestone (including candidates whose thesis is under submission) by the date of their first presentation are eligible to participate in UQ 3MT® competitions at all levels. RhD Graduates are not eligible.
- 9.5 **Nomination process:** The winner of each heat or final is expected to represent their School/Institute/Faculty at the next stage of the competition. If the winner is unable to attend the final, the runner-up will proceed to the next round of the competition.
- 9.6 **Recommending Authority:** The competition is organised by the UQ Graduate School.
- 9.7 **Timetable:** The UQ 3MT® final takes place in September each year. Information on the heats and timetable is available from the Graduate School (and also at <http://threeminutethesis.org/uq>).
- 9.8 **Other relevant provisions:** In the event of tie, the decision of the Dean of the Graduate School is final. No correspondence will be entered into. The perpetual trophy must be returned each year to *Alumni Friends* no later than one month prior to the next Final in order for the calligraphy to be completed.
- 9.9 **Contact:** Executive Dean, Graduate School, The University of Queensland.

10) Elizabeth Usher Memorial Travelling Scholarship

- 10.1 **Donor:** Established in 1999 by a bequest from the estate of the late Elizabeth Catherine Usher, AO, who was a longstanding member of the Alumni Association of the University of Queensland Inc. (now *Alumni Friends*). The prize is maintained by an annual gift, supported by the income from the Elizabeth Usher Memorial Travelling Scholarship Fund held by *Alumni Friends*. The fund continues to be open for further gifts.

- 10.2 Nature of Prize:** The object of the award is to support overseas travel to assist a student in the presentation of a research paper or poster at an international conference so that Australia may benefit from the knowledge and experience gained. The amount of the Scholarship is to be determined by *Alumni Friends*, but the minimum value of the scholarship must be \$2,500.
- 10.3 Basis for Award:** Consideration will be given to (i) the applicant's work during the entire undergraduate course; (ii) the benefit to Australia from the knowledge and experience gained; (iii) the applicant's postgraduate career; and (iv) the applicant's aptitude for original research.
- 10.4 Eligibility:** An applicant must be: (i) a UQ graduate of up to 5 years standing; and (ii) a second or third year PhD candidate.
- 10.5 Nomination process:** The Scholarship will be awarded annually by Senate on the recommendation of the Academic Board after consultation with *Alumni Friends*.
- 10.6 Recommending Authority:** The Academic Board.
- 10.7 Timetable:** The Scholarship shall (a) be for such term, and (b) be awarded annually.
- 10.8 Other relevant provisions:** The recipient will endeavour to acknowledge publicly the financial support of the Association. Within one month of return to Australia the recipient must submit a written report on the attendance at the conference to the Association. Within one year of return to Australia, the recipient may be invited to deliver a 20-minute seminar on the conference to members of the Association. A candidate shall lodge a written undertaking with the application that if without the consent of the Senate the candidate fails without good excuse to fulfil the conditions thereof or to pursue bona fide activities appropriate to the tenure of the Scholarship, the candidate will pay to the Senate such sum of money not exceeding the emoluments of the Scholarship received as the Senate requires.
- 10.9 Contact:** The Hon. Secretary, *Alumni Friends*.

11) Alumni Friends Veterinary Bursary

- 11.1 Donor:** Veterinary Special Interest Group, and Members of Alumni Friends of The University of Queensland Inc. The prize is maintained by an annual gift, supported by the income from the Veterinary Donations Fund held by *Alumni Friends*. The fund continues to be open for further gifts.
- 11.2 Nature of prize:** Established in 1995-96, the prize was increased in value in 2018 as the result of the closure of the Veterinary Alumni Special Interest Group (SIG) of *Alumni Friends* (funds previously held by the SIG were transferred to the existing Veterinary Donations Fund).
- 11.3 Basis for award:** Awarded annually. From 2018, increased to a prize of not less than \$1,000 (previously \$500).
- 11.4 Eligibility:** 4th year Bachelor of Veterinary Science or Bachelor of Veterinary Science (Hons) student who is not repeating study.
- 11.5 Nomination process:** 4th year Bachelor of Veterinary Science or Bachelor of Veterinary Science (Hons) student who is not repeating and gains the best results in the year.
- 11.6 Recommending Authority:** Head, Veterinary Science School.
- 11.7 Timetable:** Available on request to the Head of School.
- 11.8 Other relevant provisions:** None.
- 11.9 Contact:** The Head of School, Veterinary Science.

12) Margaret Waugh Memorial Bursary

- 12.1 Donor:** Award created from a bequest left by Ms Waugh to the Alumni Friends of The University of Queensland Inc. Margaret Waugh was the first Dentistry Librarian at the University, and worked at UQ's library for a total of 32 years. Ms Waugh was passionate about staff development and was a member of the Library Staff Development Committee for several years.
- 12.2 Nature of prize:** Established in 1998. The bursary is to be used toward staff development (for example, to attend a conference).
- 12.3 Basis for award:** The award is presented to a staff member who demonstrates behaviour that supports the Library's values of excellence, integrity and flexibility.
- 12.4 Eligibility:** UQ staff employed within the UQ Library.
- 12.5 Nomination process:** Information available from The University Librarian

12.6 Recommending Authority: The University Librarian.

12.7 Timetable: Awarded annually (November).

12.8 Other relevant provisions: The recipient may be invited to attend a meeting of the Executive Committee of *Alumni Friends* in order to present a short overview of the conference or training attended.

12.9 Contact: The University Librarian

13) Joan Wickham Prize

13.1 Donor: Established in 2010 and maintained from a bequest of \$50,000 from the Estate of Joan Wickham, who managed the Engineering Library from 1968 until her retirement in 1988. The fund is held by *Alumni Friends* (and is still open for further donations).

13.2 Nature of prize: Money to the value of a least \$1,000.

13.3 Basis for award: A female student who achieves the highest GPA in the first 4 semesters of the Bachelor of Engineering or Bachelor of Engineering (Honours) program.

13.4 Eligibility: Female students who have completed the first 4 semesters of: (i) the Bachelor of Engineering or Bachelor of Engineering (Honours) program (the BE); *or* (ii) a dual program that includes a Bachelor of Engineering or Bachelor of Engineering (Honours) component, in any discipline.

13.5 Nomination process: Information available from the Head of School.

13.6 Recommending Authority: Associate Dean (Academic), or Executive Dean, Faculty of Engineering, Architecture and Information Technology.

13.7 Timetable: Contact the relevant Head of School.

13.8 Other relevant provisions: None.

13.9 Contact: Associate Dean (Academic), Faculty of Engineering, Architecture and Information Technology.

14) The Dr Konrad Hirschfeld CBE Prize (School of Clinical Medicine), The Associate Professor Joan Lawrence AM Prize (School of Public Health), The O'Brien Family Prize (Music), and The Libbie Wilson Prize (School of Biological Sciences).

Information to be finalised.
